

PO Box 1749 • Spartanburg, SC 29304 • Phone: (864) 596-2068 • email: planning@cityofspartanburg.org
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Banner Permit Application

Prior to the installation of a Banner in the City of Spartanburg, a Banner permit must be obtained. To ensure that the proposed banner installation complies with the City's banner regulations as outlined in the Spartanburg Zoning Ordinance Section 503.7, the following information must be submitted with your application:

Planning Permit Number _____	Permit Fee _____	Zone _____
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Name of Business or Establishment that banner will Identify _____

Address of Business: Street: _____ City _____ Zip _____

Phone #: _____ Business Owner: _____ Business Owner's Email _____

Tax Map #: _____ (Need Help? Check out this [website](#) and search by name or location address)

Zoning District: _____ (Looking for the Zoning? Check out this [website](#))

Banner 1

Location of banner on property

Front Side Rear

Dimensions of Banner: _____

Banner 2

Location of banner on property

Front Side Rear

Dimension of Banner _____

**** Please Note:** NO more than two (2) banners can be placed on the property at any time.

An approved banner permit is good for a NINETY (90) day period.

NO more than three (3) banner permit applications for the same site in any one year period.

I certify to the best of my knowledge that all information provided is true and correct and all work performed under this permit shall conform to all plans and specifications herewith submitted and shall conform to the City Zoning and Building codes and all the laws and ordinances pertaining thereto. I understand the City of Spartanburg accepts no responsibility for signs that do not conform to covenants or guidelines set by associations. I attest that there are no recorded deed restrictions or restrictive covenants that apply to this property which are contrary to, conflict with, or prohibit the permitted activity being requested. If any information is false or misleading, the permit may be considered void and revoked.

Printed Name and Title: _____

Applicant Signature: _____ Date: _____

For Official Use Only: Action: Approved Denied By _____

Comments: _____